



JULIE A. ADKINS
SENECA COUNTY AUDITOR

109 S. WASHINGTON STREET, SUITE 2206
TIFFIN, OHIO 44883
http://www.senecacountyauditor.org

OFFICE HOURS
8:30 AM - 4:30 PM
Monday - Friday
(419) 447-0692

INSTRUCTIONS FOR SENECA COUNTY 2024 DOG LICENSES:

IT'S THE LAW
(ORC 955.01)
All dogs three months of age or older must be licensed. No dog shall be harbored, kept, or owned without displaying a valid registration tag.
(The law applies regardless of whether the dog is kept inside or out.)

ON-LINE

Register your dog on-line at www.doglicenses.us/OH/Seneca/. Credit card payments only; \$2.00 per dog processing fee applies. To access your pre-filled form you will need your Account ID and Password listed below.

Account ID: Password:

BY MAIL

- 1 - Complete this form. Be sure the correct owner, street address, and pet description(s) appear on the application.
2 - Use this form to register 1 to 5 dogs. If you have more than 5 dogs, please list them on a separate sheet of paper and return it with this form. Ohio law requires a license for every dog more than 3 months old.
3 - If you no longer own the dog(s) please contact our office or mark through the appropriate line below and return the form so we can update our records.
4 - Enclose a check or money order for the correct fees payable to: Seneca County Auditor. Please do not send cash. On or before January 31, the one year licensing fee is \$15.00 per dog. After January 31, statutory late penalty increases the licensing fee to \$30.00 per dog.
5 - Please return the application and check or money order in the enclosed return envelope. A receipt will be returned to you with your 2024 license tag(s).

--- Official Use Only ---
Date Received:
Auditor Agent:
Tag Info:

Certificates of registration and registration tags shall be valid only during the CALENDAR YEAR or YEARS for which they are issued. ORC Sec 955.09.

Table with 4 columns: License Term, 1 YR, 3 YR, Permanent. Rows: Before Jan 31st, After Jan 31st.

Dogs may be registered for a 1 year or 3 year term, or permanently. Complete each line of the application for your dog(s). In particular, choose your "Term" (1 Year, 3 Year or Permanent - see term codes below) and fill in "Fee Paid" based on the fee structure to the right of this paragraph. 3 Year and Permanent License may only be purchased by mail or in person at the Seneca County Auditor's office. Multi-year tags are non-refundable and cannot be transferred to a different dog.

-----Detach and Return Application with Payment-----

Color Codes: BL=Black; WH=White; GR=Gray; BD=Brindle; TA=Tan; BR=Brown; YE=Yellow; RE=Red
Term Codes: 1=1 Year Tag; 3=3 Year Tag; P=Permanent Tag

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Table for dog registration with columns: Age, Sex, Color, Hair, Breed, Term, Fee Paid, Penalty, and Office Use (2023 License #, 2024 License #).

A penalty shall be assessed if Dog License is not secured on or before January 31, or within 30 days after the dog becomes 3 months of age, is acquired, or is brought from outside the state. ORC Sec 955.01, 05.

The undersigned says that the facts indicated above ARE TRUE.

Owner Information

Name:
Street Address:
Mailing Address:
City: State: ZipCode:

Signature of Applicant
Phone # Email
Amount Enclosed CK#
Date Received Auditor Agent