



# Joan M. Kasotis Marion County Auditor

222 W. Center Street  
Marion, OH 43302

OFFICE HOURS  
Monday - Friday:  
8:30 AM - 4:30 PM  
(740) 223-4020

## INSTRUCTIONS FOR MARION COUNTY KENNEL LICENSES:

ORC 955.02 defines a KENNEL as an establishment that keeps, houses, and maintains adult dogs for the purpose of breeding the dogs for a fee or other consideration received through a sale, exchange, or lease and that is not a high volume breeder.

### IN PERSON OR BY MAIL

1. Complete the below application. Be sure to correct any changes to the owner, street address, and pet description(s) on the application. Application must be signed and dated to process.
2. List all breeds kept, along with the number of males and females over 3 months of age for each breed.
3. Enclose a check or money order for the correct fees payable to the **Marion County Treasurer. DO NOT SEND CASH. Before January 31**, licensing rate is **\$100.00** for the **first 5 tags. After January 31**, statutory late penalty increases the licensing rate to **\$200.00** for the first five tags.
4. **Additional tags may be purchased for an additional \$1.00 for kenneled dogs.** *Per ORC 955.11 Tags to be worn* "no owner of a dog, except a dog constantly confined to a registered kennel, shall fail to require the dog to wear, at all times, a valid tag...A dog's failure at any time to wear a valid tag shall...subject any dog found not wearing such tag to impounding, sale, or destruction."
5. **FOR MAILED APPLICATIONS, enclose a self-addressed stamped envelope with 2 stamps on it.**
6. Upon your completed application and proper payment, your tag(s) and receipts will be mailed back to you promptly.

Tags may be purchased in person at the Marion County Dog Warden's Office at 2252 Richland Road, Marion, OH 43302. Please bring this application when purchasing tags.

### Marion County Dog Warden Office

2252 Richland Road  
Marion, OH 43302

### Office Hours

Monday - Friday: 10:00 AM - 6:00 PM  
Saturday: 10:00 AM - 4:00 PM  
Sunday: Closed

**\*NEW THIS YEAR\*** DONATIONS play a big role in our dog pound's success! Please consider donating today!

**Thank you for your generosity! Place any donation below. \$ \_\_\_\_\_**

Certificates of registration and registration tags shall be valid only during the CALENDAR YEAR or YEARS for which they are issued. ORC Sec 955.09.

APPLICATION for the registration of a Kennel for the year 2025

Joan M. Kasotis, Marion County Auditor  
222 W. Center Street, Marion, OH 43302

Breeds Kept	# Males	# Females

License	# Tags	Fee Paid	Penalty	Total
Kennel License	--- 5 ---	\$100.00		
Add'l Tags (optional)		\$1.00 (each)	-----	
--- Office Use: 2025 License #s ---				

Vendor License #: \_\_\_\_\_

### Owner Information

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
if different(e.g. P.O. Box)

City: \_\_\_\_\_ State: \_\_\_\_\_ ZipCode: \_\_\_\_\_

A penalty in an amount equal to the registration fee shall be assessed if Kennel License is not secured on or before January 31, or within 30 days after the person becomes the owner of such kennel. ORC Sec 955.04, 05.

The undersigned says that the facts indicated above ARE TRUE.

Total Fee Paid	\$
Total Penalty	\$
Donation	\$
Total License Fee	\$

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_