



# SARAH THORNE KNOX COUNTY AUDITOR

117 EAST HIGH STREET, SUITE 120  
MOUNT VERNON, OHIO 43050

**OFFICE HOURS**  
8:00 AM - 4:00 PM, Mon - Fri  
Closed Weekends & Holidays  
(740) 393-6805

## INSTRUCTIONS FOR KNOX COUNTY DOG LICENSES:

**IT'S THE LAW**  
(ORC 955.01)  
All dogs three months of age or older must be licensed. No dog shall be harbored, kept, or owned without displaying a valid registration tag.  
(The law applies regardless of whether the dog is kept inside or out.)

### ON-LINE

Register your dog on-line at <http://www.doglicenses.us/OH/Knox>. Only credit card payments accepted; \$2.25/license processing fee applies. To access your pre-filled form you will need your Account ID and Password listed below.

### IN PERSON OR BY MAIL

Account ID: \_\_\_\_\_ Password: \_\_\_\_\_

- Complete this form. Be sure the correct owner, street address, and pet description(s) appear on all applications.
- Use this form to register 1 to 5 dogs. If you have more than 5 dogs, please list them on a separate sheet of paper and return it with this form. Ohio law requires a license for every dog more than 3 months old.
- If you no longer own the dog(s) please contact our office or mark through the appropriate line below and return the form so we can update our records.
- Enclose a check or money order for the correct fees payable to: Knox County Treasurer. Please do not send cash.  
**Before January 31, licensing rate is \$16.00 per dog; (if operating a kennel the license fee is \$80.00).**  
**After January 31, statutory late penalty increases the licensing rate to \$32.00 per dog; (if operating a kennel the license fee is \$160.00).** Your application cannot be processed without the correct fees.
- Please return the application and check or money order. A receipt will be returned to you with your 2024 license tag(s).

**You may** purchase the tag(s) in person at the Knox County Auditor's Office, 117 East High Street, Suite 120, Mount Vernon, or the Knox County Dog Shelter at 285 Columbus Rd, Mount Vernon. Please bring the attached form when purchasing tags at either location.

### THREE YEAR TAG

Before January 31, the license rate is \$48.00 per dog. The tag is non-refundable and cannot be transferred to a different dog.

### LIFETIME TAG

Before January 31, the license rate is \$160.00 per dog. The tag is non-refundable and cannot be transferred to a different dog.

**DONATIONS** play a big role in our success! Please consider donating to enrich the lives of dogs and provide low cost spay, neuter and other services for animals in the care of the Knox County Dog Shelter and Adoption Center.

Thank you for your generosity! \$ \_\_\_\_\_

Certificates of registration and registration tags shall be valid only during the CALENDAR YEAR or YEARS for which they are issued. ORC Sec 955.09.

**Color Codes:** BL=Black; GR=Gray; BR=Brown; RE=Red; TA=Tan; YE=Yellow; WH=White; OT=Other

APPLICATION for the registration of dog(s) for the year 2024

SARAH THORNE, County Auditor  
117 E. HIGH ST., STE 120; MT. VERNON, OH 43050

Age		Sex (M/F)	Color									Hair (S/M/L)	Breed	Fee Paid	Penalty	--- Office Use ---	
YRs	MOs		BL	GR	BR	RE	TA	YE	WH	OT	2023 License #					2024 License #	

A penalty shall be assessed if Dog License is not secured on or before January 31, or within 30 days after the dog becomes 3 months of age, is acquired, or is brought from outside the state. ORC Sec 955.01, 05.

The undersigned says that the facts indicated above ARE TRUE.

### **Owner Information**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
if different(e.g. P.O. Box)

City: \_\_\_\_\_ State: \_\_\_\_\_ ZipCode: \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Date Signed \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Deputy or Agent \_\_\_\_\_