



# E.J. CONN JEFFERSON COUNTY AUDITOR

301 Market St, 4th Fl  
PO Box 159  
Steubenville, OH 43952  
www.jeffersoncountyoh.com

OFFICE HOURS  
Mon - Fri: 8:30am - 4:30pm  
740-283-8511

### INSTRUCTIONS FOR JEFFERSON COUNTY DOG LICENSES:

All dogs three months of age or older must be licensed. No dog shall be harbored, kept, or owned without displaying a valid registration tag. (ORC 955.01)

2025 LICENSE FEES				
Unaltered	1 YR	3 YR	Permanent	-----
Before Jan 31st	\$20.00	\$60.00	\$200.00	-----
After Jan 31st	\$40.00	\$80.00	\$220.00	-----
*Spayed/Neutered	1 YR	3 YR	Permanent	Dangerous
Before Jan 31st	\$10.00	\$30.00	\$100.00	\$50.00
After Jan 31st	\$20.00	\$40.00	\$110.00	\$100.00

### ON-LINE

Register your dog on-line at [www.doglicenses.us/OH/Jefferson](http://www.doglicenses.us/OH/Jefferson). Only credit card payments accepted and a per dog processing fee applies. To access your pre-filled form use the Account ID and Password below.

Account ID: \_\_\_\_\_ Password: \_\_\_\_\_

### BY MAIL

- Complete and sign this form. Be sure the owner, street address, and pet description(s) are correct.
- To register more than five dogs, use additional blank forms which are available at [www.doglicenses.us/OH/Jefferson](http://www.doglicenses.us/OH/Jefferson).
- Enclose a check or money order for the correct fees payable to **Jefferson County Auditor**. Do not send cash. Before January 31, the licensing rate for a one year tag is \$20.00 per dog\*. After January 31, statutory late penalty increases the licensing rate to \$40.00 per dog. Your application cannot be processed without the correct fees.
- Return the application, check or money order, and self-addressed stamped envelope.

### IN PERSON

Tags may be purchased in person at the Jefferson County Auditor's Office, 301 Market St, 4th Fl, Steubenville. Please bring this completed form when purchasing tags.

### \* Qualifying for Discounted Rates

The dog licensing fee for the Spayed/Neutered discount is \$10.00 per dog on or before January 31 and \$20.00 per dog thereafter. Proof is required on the initial registration for a discount. To qualify for the discount your dog must meet one of the following criteria.

- Spayed/Neutered. Indicate in "Spay/Neuter" field below.
- Advanced in years or has a medical condition preventing it being spayed/neutered. Indicate in "Adv/Med".
- Used or intended to be used for breeding, showing, or hunting. Indicate in "Breed/Shw/Hnt".
- Nine months or younger. As indicated in "Age, YRs/MOs" fields.

If you no longer own any dogs, please notify the Auditor's Office.

**Color Codes:** BL=Black; WH=White; GR=Gray; BD=Brindle; TA=Tan; BR=Brown; YE=Yellow; RE=Red

**Term Codes:** 1=1 Year Tag; 3=3 Year Tag; P=Permanent Tag

E.J. CONN, Jefferson County Auditor

301 Market St, 4th Fl; PO Box 159; Steubenville, OH 43952

APPLICATION for the registration of dog(s) for the year 2025

Age		Sex (M/F)	Spay/ Neuter	Adv/ Med	Breed/ Shw/Hnt	Color								Hair (S/M/L)	Breed	Dog Name	Term 1-3-P	Fee Paid	Penalty	--Office Use-- 2025 License #
YRs	MOs					BL	WH	GR	BD	TA	BR	YE	RE							

I, the undersigned, declare the facts indicated here are true.

### Owner Information

Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
if different (e.g. P.O. Box)  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZipCode: \_\_\_\_\_

Signature of Applicant \_\_\_\_\_  
Date Signed \_\_\_\_\_  
Phone 1 \_\_\_\_\_ Phone 2 \_\_\_\_\_  
Email \_\_\_\_\_  
Deputy or Agent \_\_\_\_\_

Total Fee Paid	\$
Total Penalty	\$
Total License Fee	\$